

PORTUGUESE IMMIGRATION AND BORDERS SERVICE

SEF for Ukraine Privacy Policy and Cookies



1. Privacy Policy

This Privacy and Cookies Policy regulates the processing of the users collected personal data, within the scope of the SEFforUkraine.sef.pt (SEF for Ukraine) website in order to comply with Regulation (EU) 2016/679 of the Parliament European and Council. It is incorporated into the General Data Protection Regulation (GDPR), in force since May 25, 2018 in the European Union, which establishes the rules regarding the processing, by a person, company or organization, of personal data concerning to people in the EU.

In addition, Law no. 58/2019, of 8 August, which ensures, at the national level, the implementation of the RGPD is also added to the aforementioned framework.

2. Managing Entity of SEF for Ukraine

The SEF for Ukraine is managed by the Portuguese Immigration and Borders Service (SEF) which ensures its normal functioning.

If you find any failure in the functioning of the portal, please inform us at the address: sef@sef.pt

3. Collection and processing of personal data

SEF for Ukraine only collects personal data that is strictly necessary and relevant for the purpose for which it is intended.

The information collected through the form is necessary for the subsequent interaction of the competent areas with the citizen, complying with the GDPR and with Law Nr. 58/2019, of August 8th, under the terms and for the purposes of the provisions of numbers 7 and 8 of the Resolution of the Council of Ministers (RCM) 29-A/2022, of 1 March, which determines that the declaration proving the request for temporary protection is communicated by the SEF to social security, the Tax and Customs Authority and the Shared Services of the Ministry of Health, EPE, for the purposes of automatic allocation of the social security identification number, tax identification number and national user number, respectively, and it is also communicated to the Instituto do Emprego e da Formação Profissional, IP (Portuguese Institute for Employment and Professional Training), for enrollment purposes.

4. Access, security and user identification

All personal information provided through the form is protected through security procedures that secures it from unauthorized access and disclosure.

5. Responsible for the processing of personal data

The Portuguese Immigration and Borders Service, as responsible for the processing of personal data:

- Ensures that the processing of your personal data is carried out within the scope of the purposes for which they were collected or for purposes compatible with those;
- Collects, uses and keeps only the personal data necessary for the purpose in question;
- Does not convey any personal data for commercial or advertising purposes;
- Processes personal data for legally foreseen purposes or for the pursuit of services requested by the citizen.

6. Confidentiality and Privacy of Personal Data

The Portuguese Immigration and Borders Service is committed to processing your data in a fair and transparent manner, guaranteeing confidentiality and security regarding the information requested and ensuring that it will only be used for the purposes expressly referred to and authorized.

7. Preservation of personal data

All personal data is collected is kept for the period strictly necessary for its treatment, according to the respective purpose.

The conservation periods may, however, change whenever the associated public interest, historical, scientific or statistical reasons may justify it.

8. Security of personal data

The Portuguese Immigration and Borders Service is committed to guaranteeing the security and protection of the personal data it collects, having, for this purpose, adopted a series of technical and administrative measures.

9. Data sharing and dissemination

The shared data may be provided to the government offices to which they are intended and/or to the public administration entities that are competent to deal with the subjects of interest conveyed by the citizen.

The Portuguese Immigration and Borders Service is bound to comply with this privacy policy and to the related processing of personal data.

10. Right of access, rectification, updating and deletion of data

All users are guaranteed the right of access to data that directly concerns them, and they may update or correct it, its portability, its erasure, limitation in its treatment or the right to oppose the processing, without compromising the validity of the data processing carried out up to that moment.

11. How you can exercise your rights

To exercise his/her rights, the person holding the data must send a request to the Data Protection Officer of the Portuguese Immigration and Borders Service using the following contacts:

- Email address: epd@sef.pt

12. Cookies Usage Policy

12.1. what are cookies

Cookies are small text files with relevant information that are downloaded by your access device (computer, mobile phone/smartphone or tablet), through the internet browser, when a website is visited by the user, being used to store information about user visits.

Cookies, depending on how long the user remains on the page, can be classified as session or permanent cookies. The first type of cookies expires when the user closes the browser. The second type of cookies expire when their purpose has been completed or when they are manually turned off.

12.2. Purpose of using cookies

SEF for Ukraine uses cookies that improve the performance and browsing experience of users, and does not collect personal information that may allow the user to be identified.

12.3. Types of cookies used

The cookies used are:

- Essential – necessary for browsing the website, guaranteeing access to private areas of the same, in order to allow the performance of services, namely session cookies.
- Analytics – necessary to collect information for statistical analysis of navigation and use of the website, namely Google.
- Performance – necessary for monitoring the experience of using the website.

12.4. How to control the use of Cookies?

Users can prevent the use of cookies in their browser settings. If you limit this option, however, the use of some features or the performance of certain tools may be conditioned.

12.5. How to manage Cookies in different browsers:

Google Chrome:

<http://support.google.com/chrome/bin/answer.py?hl=pt&answer=95647>

Internet Explorer:

<http://windows.microsoft.com/pt-pt/windows7/how-to-manage-cookies-in-internet-explorer-9>

Mozilla Firefox:

<https://support.mozilla.org/pt-PT/kb/Activar%20e%20Desactivar%20cookies>

Apple Safari:

<http://support.apple.com/kb/ph5042>

12.6. Acceptance and amendment of the privacy policy (and cookies)

By providing your personal data or that of a representative of an organization, you confirm the knowledge and acceptance of the conditions contained in this Privacy and Cookies Policy, so, by providing your personal data, the user is authorizing the collection, use and use of the same in accordance with the rules defined in the applicable collection instrument.

12.7. Change to the privacy and cookies policy

These Terms and Conditions, which you should read carefully, may be amended considering that the changes take effect from the date of their publication on this site, with express reference to the date of update.

13. Complaints

If you consider that the processing of your personal data constitutes a violation of the GDPR, you have the right to complain to a supervisory authority (Article 77, GDPR).

The national supervisory authority for GDPR purposes is:

Comissão Nacional de Proteção de Dados (National Data Protection Commission)

Address: Av. D. Carlos I, 134, 1st

1200-651 Lisbon

Portugal

Phone: +351 213 928 400

Email: geral@cnpd.pt